

Church Ministries Representative - Position Description

Mission Statement: The Friends of Israel Gospel Ministry (FOI) is a worldwide evangelical ministry proclaiming biblical truth about Israel and the Messiah while bringing physical and spiritual comfort to the Jewish people.

Position Purpose: To develop and implement effective outreach to Christian Churches and the Jewish community.

Position Responsibilities:

The Church Ministries Representative shall:

- Develop outreach through personal contact, Bible studies, Christian fellowship meetings and other methods consistent with the policies of this organization
- Present the work of The Friends of Israel Gospel Ministry–Canada, in area churches
- Teach the Bible within the context of Jewish history and culture in churches, Bible colleges, conference settings and Bible study groups
- Represent The Friends of Israel Gospel Ministry–Canada at missions conferences, church conventions and other gatherings that provide an opportunity to clarify and promote our work and vision
- Expand the outreach of the organization by providing for distribution of its IMG magazine, books and other ministry resources
- Tactfully generate financial support for The Friends of Israel Gospel Ministry–Canada and your personal ministry in a manner that conforms to the policies of this organization

Position Relationships:

The Church Ministries Representative is responsible to the Canadian Director/Director of Church and Field Ministries. The Church Ministries Representative will maintain regular and comprehensive communication within this relationship including preparing and submitting of the following reports:

1. Monthly Ministry Report summarizing overall ministry activities of the month (a template will be provided).
2. Monthly Financial and Expense Reports summarizing donations collected and expenses incurred.
3. Annual Strategic Plan summarizing accomplishments for the year and presenting annual goals and budget for the coming year.

Position Activities:

The Representative will divide his time between personal outreach activities (personal contacts, Bible studies and small group teaching opportunities) and ministry in local churches (Church meetings, conferences etc...) Roughly 90% of his time should be spent in these activities with the remainder used for record keeping and reporting. The representative will be bound by the Ministry Handbook in all other matters of procedure and protocol.